# Cox Hall Tech System How-To Guide



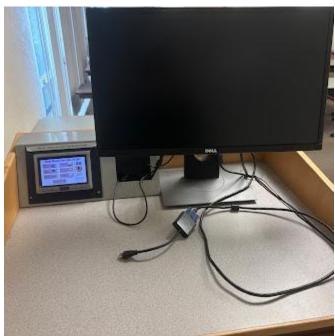
**Cox Hall- Siskiyou and Cox Classroom System** 

## **Using a Personal Laptop Computer:**

1. Find the touch screen on the left side of the podium



- 2. Push "Show Laptop"
  - a. This should turn on the projector automatically
- 3. Plug in the laptop using the HDMI cord



4. The projector should automatically project what is on the laptop



- 5. To play sound, you will need to plug in the audio cord
- 6. There is a small gray wheel sound control on the top of the podium on the right side.

#### **Streaming Movies From SOU Service**

1. Find the touch screen on the left side of the podium



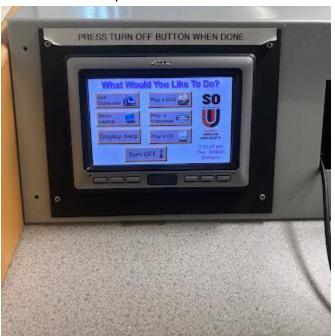
- 2. Push "Show Laptop"
  - a. This should turn on the projector automatically
- 3. Plug in the laptop using the HDMI cord



- 4. The projector should automatically project what is on the laptop
- 5. To play sound, you will need to plug in the audio cord
- 6. There is a small gray wheel sound control on the top of the podium on the right side.
- 7. Make sure you are signed into the SOU Guest wifi.
- 8. Go to Movies.sou.edu and select a movie to watch.

#### **Playing DVD:**

1. Find the touch screen on the left side of the podium



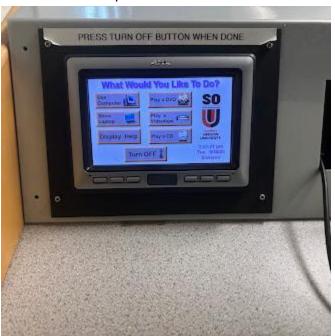
- 2. Push "Play a DVD"
- 3. At the bottom control panel please select Open on the DVD player



- 4. Put in the DVD and push the play button.
- 5. The projector should automatically project what is on the laptop
- 6. There is a small gray wheel sound control on the top of the podium on the right side.

## **Turning Off System:**

1. Find the touch screen on the left side of the podium



- 2. Push "Turn Off"
- 3. The system should turn off automatically.

# Questions: Please contact SOU Conference Services at 541-944-1408