



<u>Class of 2025</u>	<u>Class of 2026</u>	<u>Class of 2027</u>
Joyce Avery	Colet Allen	Myrna Hall
Paul Christy	Mary Devlin	John Schuyler
Laura Simonds	Ann Magill	Sarah Tisch

**OLLI Council Meeting Minutes
March 18, 2025**

Council: Laura Simonds, Paul Christy, Mary Devlin, Ann Magill, Myrna Hall, John Schuyler, Sarah Tisch, Heather Inghram **On Zoom:** Joyce Avery, Colet Allen

Committee Chairs: Karla Langland, **On Zoom:** Dwight Wilson, Ginny Blankinship, Anne Coleman

Members and Staff: On Zoom: Rebecca Jurta, Megan Rutherford

1. The meeting was called to order at 3:32 pm
2. Approval of the Agenda with Flexibility (Magill, Tisch)
3. Approval of the Minutes of February 18, 2025, Council Meeting (Hall, Schuyler)
 - A. Item 4f under Janet Fratella's report, OLLI is not at risk since it has no dependence on federal grants was corrected to read *OLLI at SOU* is not at risk since it has no dependence on federal grants.
4. Reports
 - A. President's Report – Laura Simonds
 - 1) Membership Report -stands as written
 - 2) A thank you was received from the SOU student recipient of the OLLI scholarship
 - a) The OLLI Council (except for Director Sarah Tisch who read applications last year) and Administration were unaware of the scholarship.
 - b) According to information sent by Janet Fratella, the scholarship came about in 2000 and was established by donors. It is an endowment with a \$37,000 market value. The scholarship amount varies with the market value of the endowment.
 - c) No additional contributions are being made to the fund.
 - d) In the past OLLI volunteers read the applications.
 - e) OLLI needs to develop a consistent procedure for evaluating the applications and incorporate it into Policies & Procedures.
 - f) The executive committee will make a recommendation at a future meeting.

- 3) As of yesterday, 3/17, OLLI at SOU membership is 1811. This time last year membership stood at 1673. This represents an 8.2% increase. 157 new members have joined with the Spring special.

B. Financial Update – Paul Christy

- 1) There are still uncertainties in the numbers.
- 2) April, May and June will be important as SOU provides improved data and the OLLI Finance Committee completes the budgeting process for next year.
- 3) Membership revenue is ahead of projections but is less than \$150/member due to fee assistance and instructor discounts.
- 4) Annual fund revenues are on target.

C. Administrative Director's Report – Heather Ingraham

- 1) Report stands as written.

D. Standing Committee & Other Reports

- 1) Communications – Sarah Tisch
 - a) Report stands as written.
- 2) Curriculum – Anne Coleman and Ginny Blankinship
 - a) Winter course survey results were good, with 8 out of 13 courses rating a 9 or more.
 - b) Mary Twomey is a new liaison recruited from the Leadership Academy class.
- 3) Fundraising – Dwight Wilson
 - a) Report stands as written.
 - b) The Spring appeal will be going out in the next week. Dwight encouraged everyone present to donate.
- 4) LRDC – John Schyler
 - a) Currently recruiting candidates for Council.
 - b) Deadline is April 1 but may accept late entries.
 - c) The slate of candidates will be presented at the next meeting.
 - d) Timeline is dependent on required 30-day notice to membership.
 - e) More candidates are needed. Members who participate in the Leadership Academy and the volunteer fair are being approached.
 - f) The names of any potential candidates should be forwarded to John and Laura as soon as possible.
- 5) Membership – Colet Allen
 - a) Report stands as written.
- 6) Programs and Activities – Karla Langland
 - a) Laura asked Karla to send potential survey questions for consideration to her. The executive committee will be reviewing the member survey at the next committee meeting.
 - b) Laura encouraged anyone with questions for the survey to be as short and succinct as possible to avoid the survey becoming too long.
- 7) Venue and Technology – Lorraine Vail
 - a) Report stands as written.
- 8) Travel Pilot Project – Myrna Hall

- a) The trip to Klamath Basin which had full enrollment and two on the waitlist, had to be rescheduled. The trip has been postponed until May.
- b) The committee thanked Heather and Megan for their work on the new travel webpage layout.
- c) The committee is evaluating new travel companies with the intent of providing different types of experiences such as service-oriented trips and instructor-led trips.

E. Old Business

1) Strategic Planning Update – John Schuyler

- a) The town hall meeting was held on March 12th.
- b) The meeting included a slide presentation similar to that presented to council, with goals and strategies outlined.
- c) The committee is working on strategies, metrics, and writing assignments.
- d) A draft of the completed plan will be presented to Council at the April meeting.
- e) A one-page snapshot has been created by Richard Simonds and will be included as part of the plan.

F. New Business

1) Policies and Procedures corrections

Proposed corrections:

IX. Administration and Operations

B. Donations to Outside Groups

- Scratch “and Community Outreach” from Communications and Community Outreach Committee.

IV. Instructor/Guide Expectations

F. Class Rosters and Waitlists

- Delete “submission” after registration process

VII. Financial Management

E. Fees and Reimbursements

- Add “not” after OLLI at SOU will

Council Roles and Responsibilities

- Delete “fiduciary” from the second bullet

Council President Position Description

Last Bullet

- Change the last bullet to read

“Serve on the Council’s Executive, Finance, and Fundraising Committees and serve as an ex officio member on all committees, subcommittees and ad hoc committees”

MOTION (Schuyler, Tisch) I move to approve the corrections to the OLLI Policies & Procedures as orally presented. Motion passed.

2) Website Update – Heather Inghram

- a. Heather Inghram provided an update on layout and organizational website changes.
- b. The office is working on making Newsflash more succinct and visually appealing with links to where you want to go.
- c. Options for class announcements/more effective communication with members were discussed.

G. Additional Remarks

- 1) The next council meeting is 4/15.
- 2) The meeting will have a hefty agenda – draft strategic plan, review of election materials.
- 3) May meeting - Final approval of the strategic plan, travel pilot project recommendation.
- 4) Be sure to RSVP for the Volunteer Appreciation Event on 4/14.

H. The meeting was adjourned at 5:16 pm.