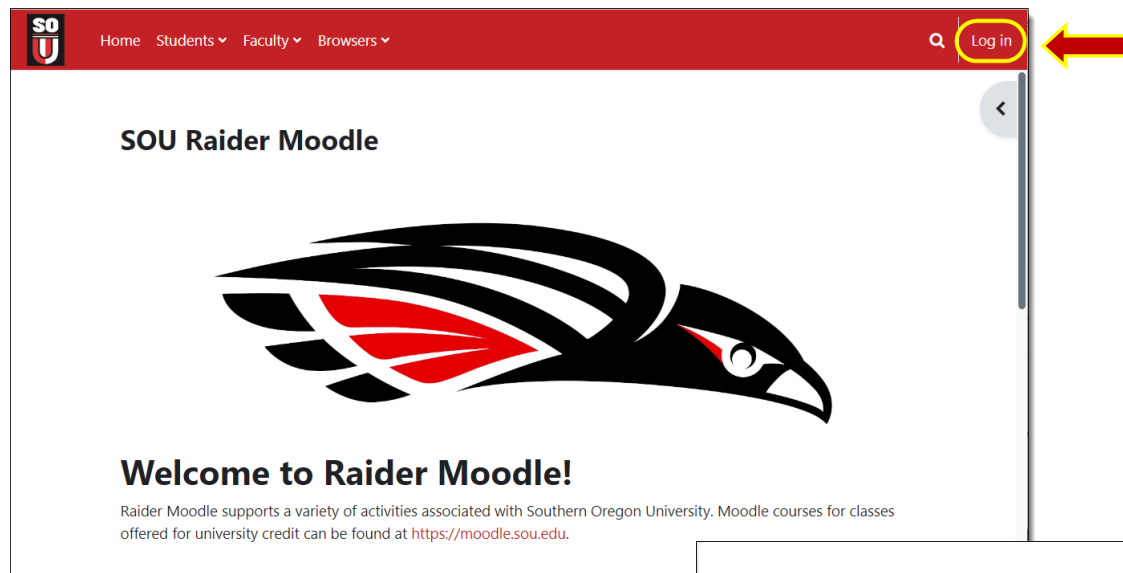


Raider Moodle Guide for OLLI at SOU Students

These log-in instructions are designed for participants in courses offered by OLLI at SOU. If you have any questions or experience any technical problems while attempting to log in, email olli@sou.edu for assistance. Please **do not** call the SOU Help Desk—they cannot help you with Raider Moodle!

Login Instructions

1. Go to <https://raider.moodle.sou.edu> (be sure that you have cookies enabled in your browser).
2. At the Raider Moodle welcome page, click on **Log in** in the upper right corner of your screen.




3. In the **Log in** fields on the top half of the page, **enter your username and initial password**. Your username will be your first name followed by a period, then your last name—no spaces and all lower case—as your name is recorded in your OLLI registration. Your initial password is Olli2020.
4. **Update your password**. The first time you log in, you will be asked to set a new password for your account. This password must be at least 8 characters long and contain at least 1 capital letter, 1 lower case letter, and 1 numeral. (Your password **cannot** include any special characters such as !, #, &, etc.)

- If you forget your password, email olli@sou.edu to have it reset back to Olli2020.

Log in to SOU Raider Moodle

[Lost password?](#)

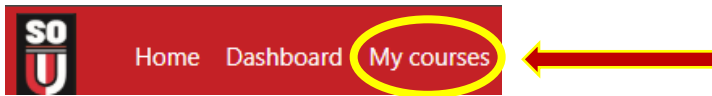


To log in with SOU credentials, click the button below:

Not an SOU student, faculty, or staff member?
Use **this form** to request an account.

Viewing Materials and Activities Within a Course:

1. Click **My Courses** in the red menu bar at the top of the page on the left side.

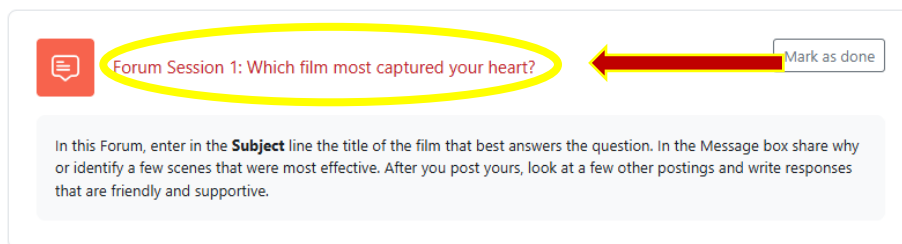


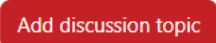
2. A new page will appear titled **My Courses**. Click your course's title, shown in red text.
3. A new page will appear with the title of the course at the top. This page has everything the instructor has posted. There will be any announcements for news and updates and all the various resources shared. Click any of the items to view what the instructor has shared.

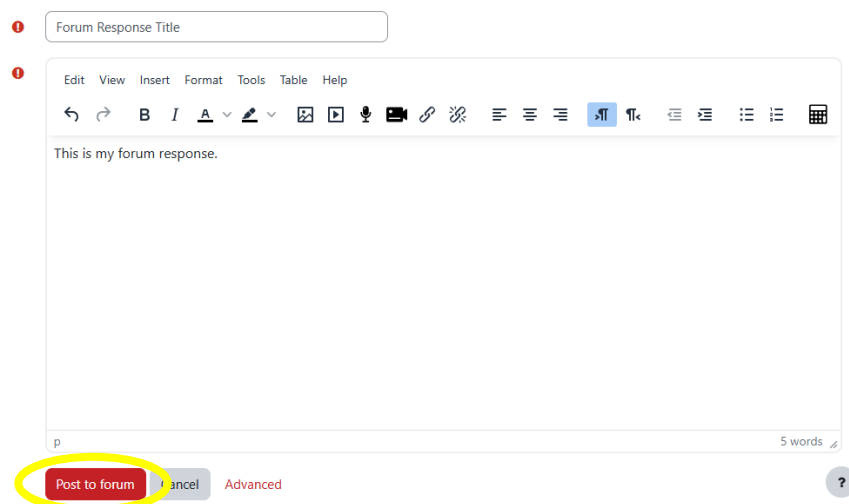
One of Moodle's activities an instructor might share is **Forum**. A Forum is for students to post a reply to a question or an assignment. Replies on a forum are visible to the entire course roster.

How to post to a Forum:

1. Click on the course title on the Course page.
2. Click the Forum's title in the Course Essentials list. This will open the Forum page.

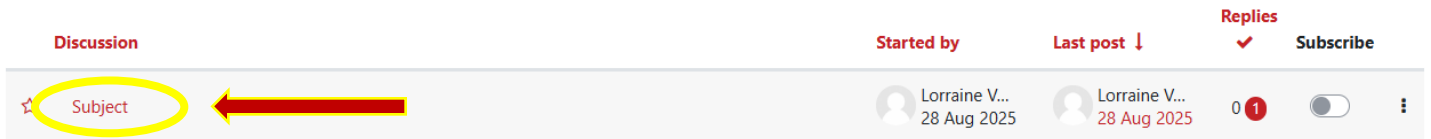


3. Read the Instructor's directions under the title at the top of the page.
4. Click the red button **Add discussion topic** to post your response. 
5. Enter the **Subject** of your response. This will appear on the Forum page once posted.
6. In the **Message** box, enter your response. Long responses can be drafted in Word, then copied and pasted into the Message box.
7. Click the red button **Post to forum** below the Message box when you are done.
8. Note: If you wish to post a file with your message, click **Advanced** before you Post to Forum. This will enable a pop-up to upload a file from your computer's directory. We recommend a PDF file rather than a MS Word doc.



How to View Posts on the Forum Page:

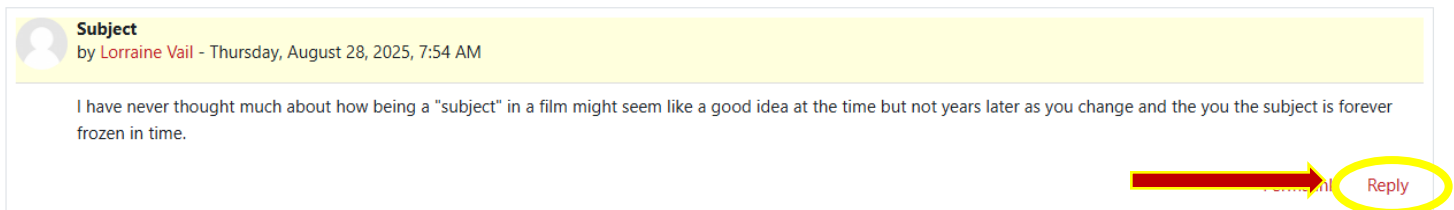
1. Click the subject in the first column labeled **Discussion** to read the post and any replies.



2. New posts you haven't read are highlighted in red text in the **Discussion** column.
3. If you wish to receive an email each time anyone replies to a post, toggle the gray button on the right in the column titled **Subscribe**.

How to Reply to Another Student's Post:

1. Click the post's title in the **Discussion** column.
2. Scroll to the bottom of the post and click **Reply** in the far-right corner of the post.



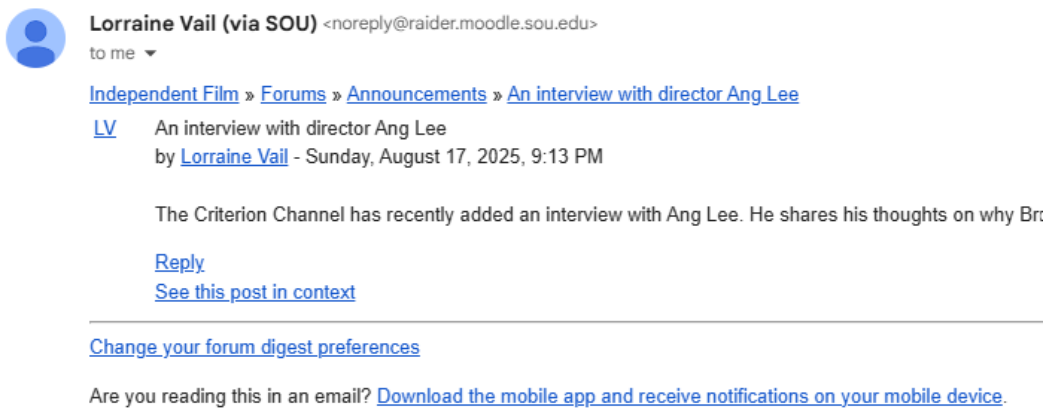
3. Type (or cut and paste) your reply in the textbox.
4. Click the red button **Post to forum** to submit.

Post to forum

Email Notifications from Moodle:

An instructor may choose to send an announcement through Moodle. Announcements will come directly into your inbox from the following email address: noreply@raider.moodle.sou.edu

The subject line will have the Instructors Name (Via SOU) as the sender.



These emails will either include an important announcement about the course or serve as a notification that an update has been made to a course.