



Class of 2026	Class of 2027	Class of 2028
Colet Allen Mary Devlin Ann Magill	Myrna Hall John Schuyler Sarah Tisch	Fernando Gapasin Tony Davis Tom Woosnam

**2025-2026 Council Meeting Minutes
September 16, 2025
Campbell Center, Room C
3:30-5:30 pm**

Council: John Schuyler, Colet Allen, Mary Devlin, Fernando Gapasin, Ann Magill, Heather Inghram, **On Zoom:** Sarah Tisch, Myrna Hall, **Absent:** Tony Davis, Tom Woosnam

Committee and Team Chairs: Karla Langland, Rebecca Jurta, Mary Beth Limpert, **On Zoom:** Anne Coleman, Lorraine Vail, Ginny Blankinship, **Absent:** Dwight Wilson

Members and Staff: Megan Rutherford, Tracy Palermini

1. The meeting was called to order by President Schuyler at 3:34 PM
2. The agenda was approved with flexibility (Magill, Gapasin).
3. The minutes from the Council Meeting of July 15, 2025, were approved (Magill, Allen)
4. Reports
 - A. President's Report – John Schuyler
 - 1) Schuyler and Tisch have divided committee meetings between them.
 - 2) Working with Inghram on a fundraising letter to be sent in October. OLLI is currently \$4,000 behind last year's fundraising efforts.
 - 3) Outside rental venue fees have increased this year compared to last. We are subsidizing the facility rental fee for a Talent Maker City pilot and are working on an agreement with Ashland Parks & Recreation for pickleball court fees.
 - 4) Currently engaged in the transition to Moodle and appreciate the hard work being done by Megan and Lorraine.
 - 5) Hope to have more in-depth membership data to report in October.
 - B. Treasurer's Report — Myrna Hall and Tracy Palermini
 - 1) SOU and the Foundation are still wrapping up the fiscal year 2024 and 2025 reports. Palermini walked the council through the FY 2025 year-end preliminary data, with the bottom line that revenues exceeded expenditures. This is due to increasing membership, a healthy fundraising effort, and less spending for some budget items. The final reports should be ready in November.
 - 2) There is a new and easier-to-read OLLI financial report format. This, along with a revised frequency of reports will make the reports easier for staff to prepare. Palermini and Inghram have been working on making this possible. OLLI's financial reports are inherently rather complicated by needing reports that conform to both SOU Foundation rules and State of Oregon rules.
 - 3) Each committee needs to review their budgets and inform Hall about any needed

updates.

4) Good news in that the Osher distribution for this fiscal year will be \$132,000.

C. Administrative Director's Report – Heather Inghram

1) Report stands.

2) In addition to the written report, Inghram added that the SOU Legal Team clarified that any instructor-led travel qualifies for only one free trip. She also discussed facility use agreements and food handling requirements per SOU.

3) Digital forms, including activity waivers, are now all online. Staff notifies instructors of those who have filled out the liability waivers and those who still need to do so.

D. Standing Committees & Other Reports

1) Communications – Fernando Gapasin

a) The Committee has developed an extensive Communications Plan for 2025-2026. They plan to do focus groups later in the year with Tam Moore leading the effort.

2) Curriculum – Anne Coleman and Ginny Blankinship

a) Report stands.

b) The Committee needs a new editor to replace the current one who will be stepping aside at year-end. They also need liaisons for STEM and Personal Exploration.

c) The new catalog format with instructor bios consolidated at the end is well received by members.

d) Instructors are being sought to teach French and ASL.

3) Events — Mary Beth Limpert

a) The September 26th all-member breakfast is in response to member requests for weekend events. Ninety-one people have signed up to date. This event, will take place at the United First Methodist Church which has room for 120 people. This was also a learning experience regarding the need for food handling certification for the servers.

4) Fundraising – Colet Allen

a) Allen reported that the committee will have a proposal for the Council in October regarding a fundraising event with the Collaborative Theater Project. The theater is producing A Man for All Seasons, 4/16 - 5/10, 2026. OLLI members will attend the play and optionally have dinner at the Butterfly Club.

5) LDRC – Sarah Tisch

a) Report stands.

6) Membership – Colet Allen

a) Report Stands.

7) Programs & Activities – Karla Langland

a) Report Stands.

8) Travel Pilot Program – Rebecca Jurta

a) Report stands.

9) Venue and Technology - Loraine Vail

a) Report Stands.

5. Old Business

A. Strategic Plan 2030 Exercise Follow-up

1) Schuyler reported the results of the “dots” exercise. The top priority, succession planning, was no surprise. Tisch said she'd work with Vail on the dashboard idea which is intended to help keep work moving on the plan and help keep the Council informed. Gapasin volunteered to help get the strategic plan operational.

2) Work to be done includes determining which committee would be best to tackle which strategic plan strategy and recommendation; and what the priorities are.

6. New Business

A. Communications Plan (Tisch)

- 1) See the above Communications Committee report.
- B. Update to Bylaws (Schuyler)
 - 1) Currently the bylaws include a list of standing committees by name. This means that the bylaws must be changed when committees change. Council agreed that noting committee function(s) rather than names would provide needed flexibility within the bylaws. The bylaws update will include this change. Modifying bylaws requires approval of the SOU Foundation, a vote by membership, in addition to Council approval.
 - 2) Council agreed that Events Team should become a standing committee. Travel is not yet ready for standing committee status.
7. Additional Remarks
 - A. A group photo will be taken before the October meeting. Council members and committee chairs will need to come early for the photo.
8. Adjournment
 - A. The meeting was adjourned at 5:09 PM