



Class of 2026	Class of 2027	Class of 2028
Colet Allen Mary Devlin Ann Magill	Myrna Hall John Schuyler Sarah Tisch	Fernando Gapasin Tony Davis Tom Woosnam

**2025-2026 Council Meeting Minutes
November 18, 2025
Campbell Center Room A
3:30-5:30 pm**

Council: John Schuyler, Colet Allen, Mary Devlin, Fernando Gapasin, Ann Magill, Tony Davis, Tom Woosnam

Committee and Team Chairs: Karla Langland, Rebecca Jurta, Mary Beth Limpert, Anne Coleman, Lorraine Vail, Ginny Blankinship **Absent:** Dwight Wilson

Members and Staff: Heather Inghram, Megan Rutherford

1. The meeting was called to order by President Schuyler at 3:31 PM.
2. The agenda was approved with flexibility (Devlin, Allen).
3. Election to fill vacant secretary position: Following Devlin's resignation, motion was made to nominate Ann Magill (Devlin, Hall). Having no other nominations after Council voted by raising hands. Schuyler reported Magill's successful election.
4. Schuyler announced that Laura Simonds has volunteered to serve as Roberts Rules of Order facilitator/monitor. After being thanked, Simonds gave a brief and valuable summary of the rules pertaining to Council operations.
5. Updated minutes from the Council meeting of September 16 were approved with minor grammatical corrections (Tisch, Allen).
6. Minutes from the Council meeting of October 21 were approved with corrections re generic description of chair charge (Magill, Hall).
7. Reports
 - A. President's Report – John Schuyler
 - 1) Schuyler showed OPB's latest OLLI ad, a full-page ad featuring the Front Porch Music class.
 - 2) Current membership is 1,601, up 126 members from last year at this time. Goal for this year is 1,922. On Saturday, December 20, John and Priscila Schuyler will host an open-house party from 4-7 at their home at 598 Ashland St. Guests may bring hors d'oeuvres and partner/spouse.
 - B. Treasurer's Report — Myrna Hall
 - 1) Hall thanked Tracy Palermini for her help with preparing budget documents with changes in reporting systems at SOU and Foundation. Net income deficit is \$35,000, within the agreed-upon reserve limit. Last year's balance will cover. Inghram indicated salary will vary according to who is hired for Paige's position. Forty percent of that staff person's job will be financial reporting, which is not expected of a volunteer treasurer. In addition, she hopes to hire a student worker again.
 - 2) Hall presented the proposed updates to the 2025-26 budget.

- 3) **MOTION** (Tisch, Gapasin): I propose to approve the updated revised 2025-26 budget, as presented. Passed.
- C. Administrative Director's Report – Heather Inghram
 - 1) Inghram shared that we've all been added to Google Drive, which will replace Dropbox. It will house our documents, and Woosnam volunteered to help with this transition. Davis asks why change from Dropbox? Tisch indicates that Google Drive allows for collaboration and editing.
- D. Standing Committees & Other Reports
 - 1) Communications – Fernando Gapasin
 - a) Gapasin says that a lot of his concerns are included in the Action Plan. Clarity about one credit classes to benefit SOU: People must be prompted to ask for it for the university to give credit. The Action Plan also includes reporting about how people found out about OLLI. Communication will have further discussion about digitizing the catalog (optimizing the print version). He indicated that there's a high level of professionalism among the committee members.
 - b) Focus groups: Tisch and Tam Moore began organizing, including two sessions last Friday. They made 40 phone calls to random members, who provided valuable insights re the catalog and registration. Sara will send an email thanking the participants.
 - 2) Curriculum —Anne Coleman and Ginny Blankinship
 - a) They are accepting course proposals until December 3rd, with 63 proposals received so far, 27% of which are online courses. They highlighted positive instructor survey results, with 14 out of 23 courses receiving ratings between 9 and 10. They announced plans to meet with a prospective editor in early December.
 - b) Several directors indicated the importance of instructors getting feedback via instructor feedback form.
 - 3) Events Team—MaryBeth Limpert
 - a) Mary Beth noted that while events cannot always provide food due to safety concerns, they are still negotiating to handle serving and bartending and are planning volunteer and member appreciation events.
 - 4) Fundraising—Dwight Wilson.
 - a) Report stands.
 - b) Even though Wilson is way, Schuyler created a report from the minutes of a recent fundraising committee meeting. Allen shared that the Collaborate Theatre event "A Man for All Seasons" is April 18, 2026. Inghram indicated that contributors to OLLI will receive thank you cards in mid-December.
 - 5) Leadership, Development and Recruitment – Sarah Tisch
 - a) Report stands.
 - 6) Membership – Colet Allen
 - a) Report stands. Devlin thought that with online registration, donations may be declining. Vail shared that the online version has been modified in consideration of donations. Simonds announced that Open House will take place August 5, Stevenson Union. The team will meet in February to consider what assistance may be needed.
 - 7) Musical (OOOF) – Lorraine Vail
 - a) Nothing to add.
 - 8) Programs and Activities – Karla Langland
 - a) Report stands.
 - 9) Travel Pilot Program – Rebecca Jurta
 - a) Report Stands.
 - b) Also, the Africa trip now has five people signed up.
 - 10) Venue and Technology - Lorraine Vail
 - a) Report Stands.

8. Old Business

A. Strategic Plan 2030 Monitoring (Tisch)

- 1) Tisch shared that two documents in the package address a proposed Action Plan for tracking implementation of the Strategic Plan. Tisch agreed that the table must be flexible—it's a learning document. Further discussion of this will be on the agenda in the future. Hall and Gapasin volunteered to work on a global description of chair responsibilities.
- 2) Inghram expressed concern about some of the proposed timeline dates and suggested a more incremental approach. Gapasin emphasized the importance of measuring progress and developing an operations expansion plan.
- 3) Succession planning, including for committee chairs as well as officers, remains an important unmet goal.
- 4) **MOTION** (Tisch, Hall): I move that Council approve the 2025-26 Strategic Plan Action Plan Table as is, with the understanding that the Standing Committees will be entering and updating their information, and that Council approves an ad hoc committee to develop a succession plan. PASSED.

B. Update to Bylaws (Schuyler)

- 1) A timeline of the steps involved in reviewing and approving revisions to the Bylaws was presented. The timeline included the many steps up through final approval of the amended Bylaws, should they be adopted by the membership. The council then reviewed the proposed changes in v3 and made a few more.
- 2) **MOTION** (Tisch, Davis): I move that Council approve the OLLI Bylaws Revision v4 as presented. PASSED.

9. New Business

A. Membership Report Frequency and Format (Inghram)

- 1) Attrition has been tracked by Lorraine Vail, who created a 2025-26 SP "snapshot" of membership, course delivery, programs, activities, travel and attrition -- updated for October. Her concern is pulling all the info together in a simple way. The raw data is available through the office. Discussion followed re frequency of reporting and whether we need more details for each region (south, north, OOA). Allen expressed concern about getting more north members. Davis would like more data re attrition in each region, which is helpful info for planning. Tisch commends Vail and Inghram and all who've helped put this info together. Shall we have an online-only membership in future? This would be easier to track. Gapasin inquired whether hybrid classes increase enrollment.

10. Additional Remarks

- A. Are OLLI Instructors considered University agents? Inghram indicated that this issue has arisen and our general counsel is to give an answer soon. It may impact travel programs led by volunteer instructors.
- B. Schuyler reminded Council that there is no meeting for December. He encouraged us to enjoy our December and invited us to his and Priscila's home on December 20th. He is also excited about the results of the focus groups.

11. Adjournment

- A. The meeting was adjourned at 5:24 PM.