**SOUTHERN OREGON UNIVERSITY**

**CARPENTER II GRANT**

2023-24 Application

*Carpenter Category II funds may be used to travel to academic conference and workshops. Category II includes all forms of conference participation. The grant period is from June 2023 through June 2024, and the maximum grant is $750. In detailing your budget requirements, please refer to the maximum allowed expense rate tables. That information can be found at* [*https://inside.sou.edu/bus-serv/travel/meals-lodging-incidental.html*](https://inside.sou.edu/bus-serv/travel/meals-lodging-incidental.html)*. Applicants may submit one application per round to attend one conference, but can apply during the second round of the calendar year for a different conference. Approved funding is for the applied project only. Funding is non-transferable to other projects.* *Each application must be original and written individually, even if multiple faculty are co-presenting at the same conference.*

1. **Name of Applicant:**
2. **Academic Program:**

3. Conference Title:

4. Sponsoring Organization:

5. Location:

6. Dates:

7. Type an X beside one or more of the following designations:

 \_\_\_ Attendee

 \_\_\_ Presenter

 \_\_\_ Officer/Organizer

 \_\_\_ Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_

8. Abstract or other form of presentation (type an X):

 \_\_\_ Accepted

 \_\_\_ Submitted The Faculty Development Committee may determine, pending funds, that your \_\_\_ In preparation application might not be funded if your presentation proposal is not accepted

9. Title of paper or other form of presentation:

10. Anticipated Expenses

 Registration: $ .00

 Travel: $ .00 See SOU Business Services website for list of high-cost cities and information on

 Lodging: $ .00 rates for meals, lodging, and etc.

 Meals: $ .00

 Other: $ .00 Please specify: \_\_\_\_\_\_\_\_\_\_\_\_

Total Anticipated --------

Expenses: $ .00

11. Total amount requested ($750 max): $ .00

12. Budget Comments

 a) Other confirmed sources of funding (optional):

 b) Other prospective sources of funding (optional):

 c) Previous Carpenter II grants received in last 5 years (include amount with the academic year,

 e.g. $250 18-19, or note “No prior Carpenter II grants”):

13. Provide a comprehensive rationale (one page maximum) for funding. Explain the academic value of your participation, the importance of the meeting, and the prospective benefits of academic travel, both for you and for SOU.